

<b>Seattle Port Commission: Audit Committee Meeting</b>	Tuesday, December 3, 2013 9:00 a.m. – 11:00 a.m. Port of Seattle Headquarters, Pier 69, Commission Chambers
<b>Attendees:</b> Commissioner Bill Bryant Commissioner Courtney Gregoire Committee Public Member Christina Gehrke CEO Tay Yoshitani <b>Staff:</b> Tom Barnard, Policy Analyst, Port of Seattle Commission Paul White, Commission Clerk	<b>Presenters:</b> (in order of appearance) Jim Griggs, SAO Audit Manager Matt Rose, Assistant SAO Audit Manager Ruth Riddle, Internal Audit Staff Ben Wolfgram, Internal Audit Staff Jack Hutchinson, Internal Audit Manager

### Agenda

Category	Item	Presenter
Minutes	Approval of Audit Committee Minutes for June 11, 2013 and October 1, 2013	
External Audits	<a href="#">State Audit Office Exit Conference for 2012 Calendar Year</a>	Jim Griggs, SAO Audit Manager Matt Rose, Assistant Audit Manager
<a href="#">Lease and Concession Audits</a> *	<a href="#">InMotion Entertainment</a>	
	<a href="#">Vino Volvo</a>	Ruth Riddle, Staff Auditor
Operational Audits	Central Processing System	None
	Comprehensive Operational Audit	<a href="#">Aviation Maintenance Department</a>
	Limited Operational Audit	None
	3 <sup>rd</sup> Party Audit	None
Additional Audits	None	
Updates	2013 Work Plan Update	
Audit Work Plan	<a href="#">Proposed 2014 Work Plan</a>	Joyce Kirangi, Internal Audit Director Jack Hutchinson, Internal Audit Manager
New Business	None	

\*Lease and Concession items are reviewed when there are findings, or by Committee request. Vino Volvo has one minor audit finding. The 2013 Work Plan Update has no presentation, but is provided for informational purposes only.